

Present

Chairman Jerome Theobald; Vice-Chairman John Haggarty; Treasurer Timothy Moffitt; Secretary James LaPoint; Assistant Treasurer James Brennan; Assistant Secretary George Firmstone; Solicitor Anthony Magnotta; Engineer Edward Pietroski; Tammy Jensen, Administration; Dan Guinther, Plant Operator.

Pledge of Allegiance

Visitors

Bill and Mike Brennan

Bill Brennan asked about wording in the Deed of Easement for the White Mills Project regarding the restoration of property. Solicitor Magnotta identified the wording in the document.

Mike Brennan asked if the housing development on Long Ridge Road was included in the White Mills Project. The development was not included in the Texas Township Act 537 Plan. Clarification was also made regarding properties that are mandated to connect. According to the Texas Township Mandatory Connection Ordinance, improved properties within 150' of the sewer main are required to connect.

Motion

On a motion made by James Brennan and seconded by John Haggarty the Board approved the February 22, 2016 meeting minutes as amended. Motion carried.

Roll Call

Mr. Firmstone, Yes

Mr. Moffitt, Yes

Mr. LaPoint, Yes

Mr. Haggarty, Yes

Mr. Theobald, Yes

Mr. Brennan, Yes

Solicitor's Report

Honesdale Fire Department Training Grounds/Nola Michael Holding, Inc.:

I have revised the easement for Ira Weinstein, Principal of Nola Michael Holding, Inc., to execute pursuant to instructions following a meeting between Ira Weinstein and Authority Chairman Theobald. This easement has been forwarded to the Authority for obtaining a signature from Nola Michael Holding, Inc.

White Mills Project:

The Authority staff has been busy this past month obtaining signatures upon easements necessary for the White Mills project. I have confirmed that it will be necessary to warn property owners in White Mills who have not yet responded to our requests for easements of the potential for a condemnation action. Tammy and Heather are currently working on the list of approximately fifty (50) property owners from whom it may be necessary to obtain easements from.

Gaik Easement:

There have been several revisions made to the Gaik Easement and it has been forwarded to Mr. and Mrs. Gaik for review and approval.

RUS Closing:

Our office has contacted Bond Counsel to establish some dates for direct meetings between the Authority and the Authority Governing Charter Members, Honesdale Borough, Cherry Ridge Township Board of Supervisors, and Texas Township Board of Supervisors. I shall keep the Board informed as to the progress of this matter.

A final notice to the White Mills property owners will be sent from Solicitor Magnotta regarding the Deed of Easements. Fourteen days from the date of the letter will be given before condemnation proceedings begin.

The Authority still has not received a response from Dutchland regarding the requested extended warranty on the SBR tanks. Ed Pietroski suggested that the Authority drain the tanks again this summer in order to inspect them and take additional core samples. Dutchland will need to be contacted in order to determine where the samples should be taken.

Engineer's Report

1. **1) 7th STREET BREWERY**

1. Redirect lateral off 6th Street to Proposed Sewer Extension on 7th Street
2. Bids Due 3/28/15 by 3:00 pm
 1. Bidder #1: Leeward Construction, Inc. \$19,550.00
 2. Bidder #2: Pioneer Construction Co. Inc. \$18,450.00
 3. Bidder #3: Reinfurt Excavating, Inc. \$12,800.00
 4. Bidder #4: Kohrs Excavating \$14,875.00

5. **2) WHITE MILLS SEWER INSTALLATION PROJECT**

1. Final Design
 1. Component 3M for Properties along Route 6
 1. Under 30 Day Comment Period
 2. Easements – In Progress
 3. Permitting
 1. WQM – Received
 2. PennDOT
 1. Received Comments – To be resubmitted this week
 2. NPDES Stormwater/GP-5
 1. Received Comments – To be resubmitted this week
 2. DRBC – Under Review
 1. June 15 Commission Meeting
 2. Discussion between Shane McAleer (DRBC) and RUS
 3. Texas Township Road Opening – Received
 4. Railroad Crossing
 1. Received Comments – To be resubmitted this week
 2. Funding
 1. Letter of Conditions/ Required Information for USDA

2. Route 6 Widening
1. Change Order #1 – \$30,666.21 (Was \$44,130.89)

Motion

On a motion made by Timothy Moffitt and seconded by James LaPoint the Board approved the proposal from Reinfurt Excavating, Inc. in the amount of \$12,800.00 for the 7th Street Sewer Project. Motion carried.

Roll Call

Mr. Moffitt, Yes

Mr. LaPoint, Yes

Mr. Haggarty, Yes

Mr. Theobald, Yes

Mr. Brennan, Yes

Mr. Firmstone, Yes

Honesdale Borough will be doing a stormwater project on Burlein Street. The Authority is going to replace the existing sewer line that is in poor condition during the project. A quote was obtained from Leeward Construction in the amount of \$9,356.65 to replace approximately 275' of lateral.

Motion

On a motion made by George Firmstone and seconded by Timothy Moffitt the Board accepted a quote from Leeward Construction in the amount of \$9,356.65 for a sewer lateral replacement on Burlein Street. Motion carried.

Roll Call

Mr. LaPoint, Yes Mr. Haggarty, Yes

Mr. Theobald, Yes Mr. Brennan, Yes

Mr. Firmstone, Yes Mr. Moffitt, Yes

Motion

On a motion made by James LaPoint and seconded by Timothy Moffitt the Board approved Change Order #1 with Leeward Construction for the Rt.6 Widening Project in the amount of \$30,666.21. Motion carried.

Roll Call

Mr. Haggarty, Yes

Mr. Theobald, Yes

Mr. Brennan, Yes

Mr. Firmstone, Yes

Mr. Moffitt, Yes

Mr. LaPoint, Yes

The remainder of the Rt.6 Widening Project will be billed through the Commonwealth of Pennsylvania.

The Old Willow Ave Sewer Project was discussed. Approximately 2500' of sewer main would be replaced. The estimate to Rehab would be \$213,000, some sections of the line would not be able to be lined. Approximate cost of replacement would be \$409,000. Dan Guinther said there is a siphon manhole for the river crossing that he would like included in the project. Grant funds will be looked for to help with the project.

Motion

On a motion made by Timothy Moffitt and seconded by George Firmstone the Board approved a proposal from Entech Engineering, Inc. for the Old Willow Avenue Sewer Main Replacement Project for design, permits and bidding assistance in the amount of \$30,000.00. Motion carried.

Roll Call

Mr. Theobald, Yes

Mr. Brennan, Yes

Mr. Firmstone, Yes

Mr. Moffitt, Yes

Mr. LaPoint, Yes

Mr. Haggarty, Yes

Plant Report

- The monthly discharge monitoring report was reviewed by the Board.
- Dan, Jim and Don met with a rep from Site Specific regarding the E/1 grinder pumps for the White Mills Project. The company will supply the Authority with training for pump maintenance and operation.
- The new belts have been installed on the blowers.
- The Authority's Insurance carrier provided the Authority with a Loss Prevention Report.
- OCC is still working on completing the new plant computer setup.
- James DeFazio will be attending training once a week during the summer to obtain his Operator's License.
- The Rt.6 Mall Pump Station was discussed. Three pumps had to be replaced in the past four months. A power surge or lightning strike may have contributed to the problems. Upgrades to the electrical system needs to be done. The board authorized any necessary work. PPL was contacted regarding the problem.
- Reinfurt Excavating will be doing a small job for the Authority on Terrace Street to help correct a water problem from a previous project.
- Preventative maintenance will be done on the Flyght pumps in the SBR and Headworks building.

Collection System Report

1. Route 6 Project
 1. All the main line and future laterals have been installed and tested.
 2. Two active services are connected.
 3. Five active services still need to be connected to new 6" line.
 4. Main line tie in at Route 652 still needs to be done
 5. Two cleanouts taps have to be fuzzed on
 6. One cleanout box needs to be reset.
 7. Old 3" needs to be terminated.
8. Route 6 Pump Station
 1. Pump # 2 burnt up changed pump
 2. Contractor assembly for both pumps burnt – changed both contractor assembly.
 3. This is the third pump in 4 months and contractors are only 3 years old.
 4. TJ looked at main power supply and installed a grounds rod and ground to the panel box.
5. Ridge Street
 1. Jetted and camera approximately 200 feet of 6" line behind Osbourne's shop. About 280 foot of line that should be replaced borough is doing a storm project in this area.
 2. East Street
 1. Had to jet service line at 1603 East St. line has large roots in it at river bank. Should be taken care of when we do trunk line project.
 2. Miscellaneous
 1. Picked up generator and chop saw from Watson's both have been repaired.

Administration Report

- The monthly invoices and financial reports were reviewed.

- Properties that are not connected to the sewer system within the Rt.6 Widening Project will be issued a 60 day notice to connect. The properties fall under the Texas Township Mandatory Connection Ordinance guidelines.
- A discussion was held regarding a property on Golf Hill Road as to whether or not it is connected to the sewer system. A letter will be sent to the property owner requesting to dye the line for verification.
- 101 Easements for the White Mills Project have been completed.

Debt Collection Report

- 50 initial collection letters were mailed.
- 17 lien pending notices were sent out.
- 8 liens will be filed with the Wayne County Prothonotary.
- 8 accounts are scheduled for Sheriff Sale.
- 1 account is currently involved in Bankruptcy.
- 1 account was filed with the Wayne County District Court.
- Municipal liens on properties total \$65,427.
- 14 accounts are scheduled for water terminations on April 7th.

Motion

On a motion made by James LaPoint and seconded by John Haggarty the Board approved the monthly invoices for payment as presented. Motion carried.

Roll Call

Mr. Brennan, Yes

Mr. Firmstone, Yes

Mr. Moffitt, Yes

Mr. LaPoint, Yes

Mr. Haggarty, Yes

Mr. Theobald, Yes

Public Comment – none.

The meeting was adjourned at 8:25 p.m.

The next Board meeting is scheduled for April 25, 2016.

James LaPoint, Secretary